

The minutes of the regular meeting of the Fire Commissioners of Walla Walla County Fire District No. 4 held on September 24, 2025 at Station 41.

The meeting was called to order at 4:00 p.m. by Chairman Farrens. Commissioners Myrick and Hector and Secretary/Chief John Golden were present at Station 41. Guests include Deputy Chief Brandon McKinney, Deputy Chief Adam Woiblet, Brian Jones and Megan Waite in person.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Farrens.

APPROVAL OF AGENDA AND MINUTES

The meeting agenda and minutes of the regular meeting of September 10, 2025, were motioned for approval by Commissioner Hector. Commissioner Myrick seconded the motion and was carried.

SECRETARY'S REPORT

SE WA Commissioner meeting included a legislative update.

The Treasurer's Financial report and Secretary's Budget report for August were presented and reviewed.

Budget workshop meeting will be at 3pm on Wednesday, October 8th. A public hearing for the budget is scheduled for Thursday, October 30th at 3:00 pm. The regular meeting has been rescheduled to Thursday, October 30th at 4pm, due to the WFCFA Conference in Tulalip the week of the regularly scheduled meeting.

CHIEF'S REPORT

Lt. Casey Sewell is working on new utility pick-up. He is making good progress and hopes to have complete in another 1-2 weeks.

Lt. Kyle Crosswhite has been training Mechanic Viorel Malancea to conduct Pump tests. All District #4 type 1 engines are complete, will be test type 4 and 5 soon.

We have nine members in the EMT class that started last week. Viorel Malancea has ARFF certification to complete.

Walla Walla County Roads has a project starting in the Spring of 2026 on Mill Creek road in front of station 45. We will receive a payment for \$3,300 for a temporary easement at station 45. The project and easement will not affect our members access to the station.

Station 41 annual back flow testing was completed. One test failed, repairs were completed yesterday by Wagner Landscaping.

Deputy Chief McKinney proposed two options for inventory management software to replace Firehouse. Both options include inventory management, incident and medical reporting, and time management software. This would allow the department to also eliminate using ESO and have an all-in-one option.

Option 1) 'Image trend' has an initial set-up fee of \$10,900 and annual fee of \$7,500

Option 2) 'First Due' has an initial set up fee of \$15,300 and an annual fee of \$11,700

More discussion to follow.

Marathon pipeline notified Deputy Chief McKinney that District #4 was awarded the drone grant for \$6,100, they also have drones they may like to donate to us as well. We will be working on SOP's and SOG's and certifying members to operate.

Commissioner Meeting, September 24, 2025

Fire fighters Steve Dildine and Justin Folz would like to present a proposal for upgrading the weight room equipment at the October 8th meeting.

Union President Kyle Crosswhite indicated the newly negotiated contract will be voted on at their monthly meeting on October 1st.

Once Union contract has been approved the annual increase for the Port of Walla Walla will need to be discussed.

UNFINISHED BUSINESS

Whitman County #14 has been approved to purchase E3416, Chief Golden sent a bill of sale for \$47,500.

NEW BUSINESS

Systems Design, our ambulance billing company, has inquired about a rate increase. Chief Golden discussed with other chiefs in the area and comparable departments, his recommendation at this time would be to keep the rates as is for 2026. Commissioner Myrick motioned to maintain the current rate through 2026. Commissioner Hector seconded the motion and was carrier unanimously.

AUDIENCE INPUT

Admin Asst Megan Waite will attend the WSFCA Admin Conference September 29 to October 1.

A growing concern among department officer is recruitment and retention of volunteers. Deputy Chief Woiblet met with station 43 members for ideas, may consider different levels of commitments from volunteers based on interest.

At 5:05pm Commissioner Farrens called for an executive session as allowed by RCW 42.30.110(1)(g) to evaluate the performance of a public employee. The executive session will be 5-10 minutes. The Commissioner came out of Executive Session at 5:15pm and the meeting continued

There being no further business, the meeting was adjourned at 5:15pm

The next regular Walla Walla County Fire District No. 4 Commissioner Meeting will be held on Wednesday, October 8th, 2025 at 4:00 P.M.

Submitted by: Chief John Golden

Approved by: _____, Chairman