

The minutes of the regular meeting of the Fire Commissioners of Walla Walla County Fire District No. 4 held on March 24, 2021 at Station 41.

The meeting was called to order at 4:05 p.m. by Chairman Hector. Commissioner Hector, Commissioner Farrens and Secretary/Chief Rocky Eastman were present. Guests included Brian Jones, John Golden, Bill Box & Megan Waite.

A motion to approve the agenda was made by Commissioner Farrens. Commissioner Hector seconded the motion and was carried.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Commissioner Hector.

APPROVAL OF MINUTES

The minutes of the regular meeting of March 10, 2021 were motioned for approval by Commissioner Farrens. Commissioner Hector seconded the motion and was unanimously carried.

SECRETARY'S REPORT

The Treasurer's Financial Report for February was approved as presented.

The Secretary's Budget Report for February was presented, reviewed and approved.

WFCA legislative report for March 19, 2021 was reviewed.

The 2021 WFCA Annual Conference is scheduled in Tulalip, WA on October 21-23, 2021. Commissioners Farrens and Hector would like to attend.

CHIEF'S REPORT

Chief Eastman presented the 604 Abbott Road Market analysis from Realtors Todd Wright and Ben Wolfram. Fair market value is in the range of \$380,000 - \$385,000.

Firefighter/EMT Cody Worden starts April 1st. Cody is scheduled to attend ARFF training in San Bernadino, California in May. We are excited to Welcome Cody!

The Station 41 copy machine has been with us for 10 years and is ready to retire. The motherboard was recently replaced buying us time to find a replacement. Pacific Office Automation gave a proposal for a new Canon Copier for \$9,439.05 and currently has a promotion offering a \$740.49 discount making the current offer \$8,698.56. Commissioner Farrens motioned to replace copy machine. Commissioner Hector seconded the motion and was carried.

The City of Walla Walla is in the process of annexing 4 properties at the request of the property owners. A map of each property was provided to the commissioners.

Chief Eastman reports a representative with Braun North West gave a great presentation to the apparatus committee. The Committee is working to design a new rescue/ambulance. Chief Eastman also stated City of Walla Walla Fire Chief Yancy and College Place Fire Chief Winters are planning to order engines for 2022 delivery, both entities are inquiring if District 4 wants to be included. The board asked that the apparatus committee discuss and for Chief Eastman to report back.

Chief Eastman shared the USFS is updating interlocal agreements. We can expect a renewal soon.

Chief Eastman reports Firefighter Dean Atkinson's military orders have been extended thru the end of September. Dean will be eligible for retirement in October 2021.

Chief Eastman will be on vacation from March 31st – April 13th. Back in the office April 14th.

Commissioner Meeting, March 24, 2021

UNFINISHED BUSINESS

Policies & Procedures Section 300 was reviewed. Commissioner Hector suggested changing the petty cash policy in Section 300-001 to include a second signer on account and add a date to review petty cash account annually, the second meeting in January was suggested for review process. In Section 300-005 Commissioners would like to remove Commissioner's approval requirement for traveling outside of Washington, Oregon and Idaho. In addition, review language regarding District Chief/Auditing Officer and add expense form language.

NEW BUSINESS

Chief Eastman presented ten (10) new members going through the wildland training that begins April 11th for approval. Gabriel Aguillen, Bradley Beckner, Ammon Felix, Hannah Kromm, Bailey Lesko, Isaac Long, Conan Nicoara, Kaden Ongers, Ezra Pitcher and Kole Stubblefield. After a brief discussion Commissioner Farrens motioned to approved these new members. Commissioner Hector seconded the motion and was unanimously approved. In addition to wildland training, these members may choose to go through the structure academy in the fall.

AUDIENCE INPUT

Brian Jones reports he completed his annual physical and is ready to start responding to EMS and wildland fires again starting April 1st. Glad to have him back!

At 5:00pm Commissioner Hector called for executive session as allowed by RCW 42.30.110(1)(c) to discuss the sale of real estate. The executive session will last 10 minutes.

At 5:10pm the regular meeting reconvened.

Commissioner Farrens motioned to list the 604 Abbott Road property for \$380,000 with current renters have first option to buy. Commissioner Hector seconded motion and was carried.

There being no further business, the meeting was adjourned at 5:15 PM

The next regular Walla Walla County Fire District No. 4 Commissioner Meeting will be held on April 14, 2021 at 4:00 P.M.

Submitted by: Chief Rocky Eastman

Approved by: _____, Chairman