

The minutes of the regular meeting of the Fire Commissioners of Walla Walla County Fire District No. 4 held on December 13, 2021 via Zoom online.

The meeting was called to order at 4:00 p.m. by Chairman Hector. Commissioners Myrick and Farrens, Secretary/Chief Rocky Eastman were present via Zoom. Guests included John Golden, Sebastian Schieff, Megan Waite, and Brian Jones.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was not completed due to the meeting being online.

APPROVAL OF MINUTES

The minutes of the regular meeting of December 23, 2020 and the minutes of the Special meeting January 11, 2021 were motioned for approval by Commissioner Myrick. Commissioner Farrens seconded the motion and was carried.

SECRETARY'S REPORT

The December Commissioners Activity Reports were reviewed and approved by each Commissioner.

Chief Eastman reported we will be advertising for the Vendor List & Small Works Roster soon.

CHIEF'S REPORT

Chief Eastman reviewed EMS transports for the month of December. Thirty transports were completed in December for a total of 310 for the year. Chief Eastman commented activity is normal and 57% of calls transported.

Chief Eastman reported 841 total incidents for the year with 65% of calls being EMS calls.

CPFD and WWCFD#4 will be submitting a Regional AFG for SCBA's together this year. Grant closes mid-February. Commissioner Hector inquired about including the City of Walla Walla. Chief Eastman report the City recently purchased SCBA's.

Firefighter Blake Nass submitted his official resignation and ended his last shift this morning. We are excited for him and wish him the best with his new career with the City.

Training Officer Collaboration has started off great, the training officers have been working to develop the training program. The current goal is to have Target Solutions up and running soon and more in depth training together starting this spring.

Training Facility update City of WW Captain Johnny Knowles reports bids have been released for the building, closing within the next week. They have received 2 bids so far. The project managing company, PBS, has started the permitting process for the building.

District 4 member Cole Massey responded to Chelan County Health District as a PIO with the type 3 Incident Management team.

UNFINISHED BUSINESS

WWFD Chief Yancey and City Manager Nabel Shawa inquired about meeting with Commissioners to discuss the Regional Fire Authority. Commissioners would like to discuss the option of an RFA with our D4 members prior to scheduling a meeting.

Chief Eastman discussed with Chief Winter joint response for ambulance service in areas where CPFD will have a quicker response to better serve the community. Chief Winter is supportive of helping where they can. Training and meeting each other members will be scheduled soon to facilitate smooth on scene operations.

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Chief Eastman reports we are currently short one position with Dean being gone and Blake leaving. Dean is on military leave currently thru end of March and is planning on retiring 6 months after his return. Chief Eastman's preference would be to hire a full-time firefighter/EMT to cover in Dean's absence if it is extended beyond the end of March. An eligibility test will be completed to establish a list. Commissioners tabled discussion on hiring until a later meeting.

Apparatus committee has been meeting weekly and doing a lot of great research and they are working on developing an apparatus replacement plan. The committee hopes to have a presentation for commissioners within a month.

Commissioner asked to be present at the monthly Officers Meeting. One commissioner will attend the officer's meetings to enhance communications between the members and Board.

2021 Wages were presented, Commissioner Farrens motioned to approve wages as presented with a 4% increase to Chief Eastman retroactive to January 2021. Commissioner Myrick seconded the motion and was carried.

NEW BUSINESS

Payroll and expense vouchers numbered 10101001 through 10101058 were presented for payment. Chief Eastman and Megan reviewed some of the big-ticket items. Commissioner Farrens motioned to approve the expense vouchers. Commissioner Myrick seconded the motion and was carried. The total for these were \$158,823.85.

Review of Policy & Procedures was discussed. The board would like to have an annual review schedule with a form that documents the review process. Chief Eastman will complete and have available at the next meeting.

Policy for sick leave and vacation buyout at retirement/separation and placed into a VEBA account was discussed. The Board directed Chief Eastman to draft or update a policy for this option.

Commissioner Hector welcomed and congratulated John Golden on his promotion to Deputy Chief.

Chief Eastman presented Brian Jones with a helmet stand for his years of service and dedication.

Upcoming Snure seminars, Commissioners that are interested will contact Megan to register.

AUDIENCE INPUT

Sebastian Scheiff commented on the RFA discussion, Gas detector, and vehicle replacement committee. Commented the apparatus's even though not used often the vehicle will begin to degrade.

Commissioner Myrick stated Rocky is doing a great job.

There being no further business, the meeting was adjourned at 5:30 pm.

The next regular Walla Walla County Fire District No. 4 Commissioner Meeting will be held on January 27, 2021 at 4:00 P.M.

Submitted by: Chief Rocky Eastman

Approved by: _____, Chairman