

The minutes of the regular meeting of the Fire Commissioners of Walla Walla County Fire District No. 4 held on January 12, 2022 at Station 41.

The meeting was called to order at 4:00 p.m. by Chairman Farrens. Commissioners Hector and Myrick and Secretary/Chief Rocky Eastman were present at station 41. Guests included John Golden and Megan Waite in person at station 41.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was led by Commissioner Farrens.

Vern Myrick, re-elected to Commissioner Position #3, took the Oath of Office.

### **APPONTEMENT OF CHAIRMAN AND VICE-CHAIR FOR 2022**

It was motioned and seconded unanimously for Commissioner Farrens for Chairman and Commissioner Myrick for Vice-Chair during 2022.

### **APPROVAL OF MINUTES**

The minutes of the regular meeting of December 22, 2021 were motioned for approval by Commissioner Hector. Commissioner Myrick seconded the motion and was carried.

### **SECRETARY'S REPORT**

The December Commissioners Activity Reports were reviewed and approved by each Commissioner.

The required advertisement for the 2022 Small Works Roster and Vender Lists will be advertised in the Union Bulletin as required by law.

Glatfelter Specialty Benefits needs an updated authorization user form for Length of Service Awards Program management. Commissioners approved and signed the presented form authorizing Rocky Eastman as Plan Administrator and Megan Waite as Plan Contact.

### **CHIEF'S REPORT**

The EMS response and transport report for the month of December was provided. Seventy-three responses for the month of December. Twenty-one fire responses and fifty-two EMS responses with thirty-one transports completed in December.

The district responded to 1034 incidents for 2022, which was a record high. Chief Eastman handed out an ESO report listing the incident type and number of calls for each category. Of these 1034 calls, 638 were EMS Related. For comparative purposed, the district responded to 932 incidents in 2019 and 841 in 2020.

Commissioner Myrick inquired about our Covid Test kit stock. Chief reported we had sufficient stock on hand, and would be asking Heather Lee for additional test kits.

### **UNFINISHED BUSINESS**

Chief Eastman gave a staffing update. New hire Alex Skifstad-Bruner started 1-3-22 as a Firefighter/EMT. Alex is currently enrolled in the paramedic program with plans to graduate in June. Alex completed the San Bernadino ARFF training academy in December. He is doing a great job! A-shift paramedic Jose Tolentino submitted his official letter of resignation, his last day will be 1-25-22. He has really enjoyed his time here and will miss our department but looking forward starting with the City of Pasco and being closer to home. Jose's departure will leave a temporary and intermittent paramedic vacancy on A-shift. Chief Eastman and volunteer paramedics David Siviter and Jordan Benjamin will assist in covering A-shift when available. Chief Eastman congratulated Lt. Bill Box and Lt. Brandon McKinney on their Captains promotions, effective February 1<sup>st</sup>. We will recognize Lt. Box, Lt. McKinney and FF/EMT Skifstad-Bruner promotions with a pinning on February 1<sup>st</sup> at 6:00 pm.

Commissioner Myrick motioned to approve an interlocal purchasing agreement with HGAC. Commissioner Hector seconded and was carried.

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Fire District #4, College Place Fire, and Walla Walla Fire are working to purchase new SCBA's through an HGAC Purchase contract. The Scott pack was unanimously preferred by all agencies. Fire District #4 will be purchasing 38 SCBA's, 88 air tanks (2 for each pack + 12 extra), masks for each member, and RIT kit. The total cost including sales tax will be \$392,401.33 of which \$26,838.41 will be billed to the Port of Walla Walla for the three units that will be used on ARFF 342. Commissioner Myrick motioned to approve the purchase through the HGAC cooperative purchase agreement. Commissioner Hector seconded. The motion was unanimously approved.

**NEW BUSINESS**

Payroll and expense vouchers numbered 220101001 through 220101057 were presented for payment. Chief Eastman reviewed some of the big-ticket items. Commissioner Hector motioned to approve the expense vouchers. Commissioner Myrick seconded the motion and was carried. The total for these were \$185,179.11.

Chief Eastman gave an update on the Drill Tower. It is scheduled to be completed by the end of May. We will start seeing invoices.

**AUDIENCE INPUT**

None.

At 4:46 P.M Commissioner Farrens called for an executive session as allowed by RCW 42.30.110(1)(g) to evaluate the performance of a public employee. The executive session will be for 60 minutes.

At 5:49 P.M the regular meeting reconvened.

There being no further business, the meeting was adjourned at 5:49 P.M.

The next regular Walla Walla County Fire District No. 4 Commissioner Meeting will be held on January 26, 2022 at 4:00 P.M.

Submitted by: Rocky Eastman, Secretary

Approved by: \_\_\_\_\_, Chairman